



## JAMES COOK PRIMARY SCHOOL COUNCIL HARDSHIP POLICY

### **Rationale**

The Education & Training Reform Act empowers School Council to charge parents for goods and services used in the course of instruction of their children. School Council recognises that some families experience financial hardship (wants to pay but cannot) from time to time and in a quest to ensure the best possible education for each child, the following opportunities are available for all families at our school.

### **Aims**

To provide opportunities for children of families experiencing financial hardship to participate in the full breadth of educational experiences as are enjoyed by all students.

### **Implementation**

- School Council supplements Department of Education and Training funds by requesting payments from parents for the following items:-
  - **Essential Education Items** which parents and guardians are required to provide or pay the school to provide eg: stationary booklists, text books and uniforms etc.
  - **Optional Extras** which are offered on a user pays basis and parents can choose whether or not their child participates eg: instrumental music tuition, camps etc.
- Parents will be made aware of the costs associated with all payments six weeks prior to the due date along with a recommended payments schedule where possible.
- The Parent Payments schedule will include itemised details relating to all payments, an option to purchase goods elsewhere (where appropriate), essential payment dates, options to make payments by instalments, clear definitions of the category of any payments (ie: Essential, Optional or Voluntary)
- No student will be treated differently, denied access or refused instruction to the standard curriculum program for not making a payment or voluntary contribution.
- Parents will be made aware of any government financial support schemes (eg: the Camps, Sports and Excursions Fund - CSEF), and payments may be aligned with these benefits plus advice to parents to contact the Principal if they require support or additional information.
- School Council will provide opportunities for all parents experiencing financial difficulties to enter into alternative and confidential payment arrangements with the Business Manager or Principal.
- State School's Relief Program can be accessed for school uniform for families in financial need.
- School Council will also make available a modest annual discretionary budget that the Principal may use to assist families experiencing financial hardship.
- All payments and non-payments by families, and participants in any school financial support programs will be strictly confidential.

### **Evaluation**

School Council will review the level and purpose of parent payments and voluntary contributions annually. In doing so, School Council will also consider its financial support programs and any Departmental advice or instruction.

This Policy was adopted / ratified at the School Council Meeting held at James Cook Primary School, on 6<sup>th</sup> November 2017

**Anne Burgess**  
Principal

**Mansoor Kazi**  
School Council President