

Welcome to

James Cook Primary School



Information Book 2019

JAMES COOK PRIMARY SCHOOL NO. 5136

Welcome to James Cook Primary School. We want you to know how pleased we are to have your child at our school and we hope it will be a wonderful experience for them.

We realise the responsibility we share with you in helping your child grow and develop into a fine citizen.

This booklet has been prepared to help you understand school routines. Please keep this as a reference throughout the year.



SCHOOL INFORMATION

SCHOOL:	James Cook Primary School No. 5136
ADDRESS:	29 – 59 James Cook Drive, Endeavour Hills 3802
TELEPHONE:	9700 2601
FAX:	9700 7646
EMAIL:	james.cook.ps@edumail.vic.gov.au
WEB ADDRESS:	www.jamescookps.vic.edu.au
PRINCIPAL:	Anne Burgess
ASSISTANT PRINCIPAL:	Tracie Schwarz

KEY DATES 2019

Term Dates		Public Holidays	
Term 1	30 th January – 5 th April	Labour Day	Monday 11 th March
		Good Friday	Friday 19 th April
		Easter Monday	Monday 22 nd April
Term 2	23 rd April – 28 th June	Anzac Day	Thursday 25 th April
		Queen's Birthday	Monday 10 th June
Term 3	15 th July – 20 st September		
Term 4	7 th October – 20 th December	Melbourne Cup Day	Tuesday 5 th November

OUR SCHOOL'S VISION AND MISSION

“Believe to Succeed”

At James Cook Primary School every child will share in the benefits of:

- High quality engaging education.
- A safe and supportive environment.
- Positive values in a Growth Mindset culture.
- Building competency in Literacy and Numeracy skills and understanding.
- Developing respect for themselves, others and the environment.
- Demonstrating socially competent behaviours.
- Becoming responsible citizens that contribute to the wider society.

The James Cook Primary School Key Values are identified as the core for all:

Respect – Treating ourselves and others with honesty, kindness and integrity. Showing people that we care about everyone and everything in our school.

Teamwork – Working together, considering everyone in the team for a common good.

Inclusiveness – An acceptance and celebration of everyone and the qualities they bring to the school.

Resilience – The ability to bounce back in a positive way after experiencing problems or setbacks.

Persistence – Students think for themselves, striving for their best, never giving up.

COMMENCEMENT DATES

Teachers	Start Tuesday 29 January (Curriculum Day)
ALL students Years Prep – 6	Start Wednesday 30 January

SCHOOL HOURS

9.00am- 3.30pm

Teaching & Learning Sessions 1-2	9.00am – 11.00am
Morning recess	11.00am – 11.30am
Teaching & Learning Session 3	11.30am – 12.30pm
Lunch eating time*	12.30pm – 12.40pm
Afternoon Recess	12.40pm – 1.30pm
Teaching & Learning Session 4-5	1.30pm – 3.30pm



Please ensure a piece of fruit is included with your child's lunch as all students are encouraged to eat fruit during the day.

A **Wet Weather Timetable** is undertaken on days when there is persistent rain. Students remain in Learning Modules to eat and pursue 'quiet' free time activities.

VICTORIAN CURRICULUM AT JAMES COOK PRIMARY SCHOOL

The Victorian Curriculum provides the framework for curriculum development for Foundation Prep – 10 in all government schools.

Our school is structure in the following way:

Four Learning Modules, Library and Specialist Centre that houses Music and Mandarin, Art room, Student Kitchen and Gymnasium for sports activities and school assemblies.

At James Cook we believe in personalised learning where we have a strong relationship between the students, staff and parents to support the success of each student.

Personalised learning for the student means that students at James Cook will be engaged learners that negotiate their learning goals and pathways to meet their learning needs in partnership with the teachers. They are given opportunities to work independently, collaboratively in pairs and in groups to build social competencies through shared learning. Students reflect on their learning via self, peer and teacher feedback to continually improve and be successful.

At James Cook teachers personalise learning for students by having high quality student/teacher relationships that promote engagement and a love of learning through the development of a growth mindset culture. Teachers have rigorous assessment and planning in place, to accurately reflect students learning needs from remediation to extension education. Teachers have ongoing dialogue with the students on their needs and with teaching colleagues about learning that will strengthen student achievement. Teachers will plan and structure learning opportunities that meet students point of need to promote achievement and successful learning.

Key Learning Areas include:

English:	Reading & Viewing, Spelling, Writing, Speaking & Listening
Mathematics:	Number & Algebra, Measurement & Geometry, Statistics & Probability
Humanities:	History, Geography, Economics, Civics and Citizenship, Studies of Asia, Sustainability, Aboriginal Histories & Culture
Capabilities:	Personal and Interpersonal Learning, Critical and Creative Thinking, Ethical Understandings, Intercultural Understandings Growth Mindset Skills & Values – You Can Do It – Just Get Active

Information, Communication & Design Technology:

All Modules are equipped with portable devices on a 1:1 basis P-6.

Specialist Subjects with a Skilled Specialist Teacher include:

Physical Education:	Including interschool sport, swimming, athletics, cross country and a variety of team sports.
Visual Art:	In a purpose built art room.
Science:	Chemical, Earth and Space, Physical and Biological hands-on dedicated science-specific sessions.
Music:	Including singing and instrumental lessons, choir and ensemble.

LOTE - Chinese Mandarin

SCHOOL HOUSE TEAMS

Children are allocated to one of our four House Teams on enrolment.

Students represent their House for sports activities and receive house points for demonstrating the school's values, good work or being a good role model to others in the general school environment towards a House Cup presented at assembly each week.

The Houses are:



Waratah – Red



Bluegum – Blue



Correa – Green



Acacia – Gold

STUDENT LEADERSHIP

Each year we select student leaders as School Captains, House Captains, Music, Art, Sport, Sustainability Leaders and students for our Student Representative Council (SRC).

Students who take on these leadership roles lead school assemblies, speak to School Council, conduct House meetings, provide student voice, raise awareness of the environment via the Green Team, art, music, charities and model the values of the school.

ASSEMBLY

Each Monday afternoon at 2.50pm a whole school assembly is held in the School Hall. Parents are encouraged to attend and celebrate the successes of James Cook Primary School students at this weekly JCPS Community Event.

On the last day of each term a whole school assembly is held in the School Hall. Students will be dismissed after the assembly from their modules. There is an earlier dismissal time before vacations.

BOOKS & REQUISITES

At the end of each school year, parents are notified of the process for the payments for school requisites in readiness for the following school year. Full payment for book and requisites by 1st February entitles every child to a school hat with our logo.

SUPERVISION OF CHILDREN

Children should not be dropped off at school prior to 8.30am, or left after 3.30pm, unless they are attending the Extend Program. School supervision of students in the school ground begins at 8.45am and ceases at 3.45pm.

We recommend that Prep students are accompanied to and from school by a responsible adult. If you require your child to be at school before 8.30am or after 3.30pm you will need to book your child into the Extend Onsite Before and After School Care Program, which operates from 7.00am to 8.45am in the morning and 3.30pm to 6.00pm after school.

During school recesses the school grounds are supervised by teachers on each of the three school levels. Students experiencing any problems are to report to yard-duty teachers who also carry first aid equipment to deal with any of the smaller accidents. Staff are easily identified by fluorescent jackets.

NEWSLETTER

The Newsletter, FlexiBuzz App and Assembly are our main forms of communication with our parent community. Please read the newsletter, as important dates and details regarding school events are included here.

Our 'Cook's Log' newsletter is published on a fortnightly basis on a Wednesday. The newsletter is accessible on FlexiBuzz, our JCPS website: www.jamescookps.vic.edu.au, or an email copy can be organised via the office. Hardcopies can be picked up from the office.

WATER BOTTLES

Please make sure your child has a water bottle with water to drink throughout the day, as it is important that your child remains hydrated. Cordial, energy drinks or other soft drinks are not permitted. Bottles with pop-style sports tops are the best for this purpose. Glass bottles will not be allowed.

SCHOOL PHOTOGRAPHS

School photos are usually booked each year by a contracted company who offer a selection of package options. Parents are required to pay for the photographs either before or on the day they are taken with correct money. Information about school photographs is sent home with each child prior to the scheduled photo day.

UNIFORM

School uniform is compulsory. Uniform can be purchased from, **Beleza Uniforms, Factory 7, 151 – 159 Princes Highway, Hallam**. The contact number is 9702 3181.

The uniform colours are navy blue and light blue. As we are a Sunsmart school, a hat is part of the uniform during terms 1 and 4. Hats are required for all outdoor activity during Terms 1 and 4.

If any part of the uniform is not worn to school parents are required to send a note to school with an indication of when the uniform will be worn to school.

SCHOOL COUNCIL

The School Council is a legal entity composed of unpaid members. The Council consists of the Principal, staff, and parents.

James Cook Primary School Council is required to:

- Work with the Principal and staff in shaping the educational policy of the school.
- Ensure that buildings and grounds are kept in a good state of repair.
- Suggest improvements/extensions to buildings and grounds.
- Stimulate interest in the school.
- Conduct a public meeting each year.
- Be the employer of any employee at the school other than teachers.
- Approve the annual budget each year.
- Approve the expenditure of all money raised locally from the canteen, Parents & Friends Association and special events.

School Council meetings are held twice each term in the evenings. Dates are advertised in the school newsletter. Elections are held in February each year to fill any vacant positions. Keep your eye on the newsletter and FlexiBuzz for notification of this process.

SCHOOL COUNCIL MEETING DATES

School Staffroom at 6.30pm

February

26

March

26 **AGM & Elections**

May

7

June

4

July

23

August

20

September

17

October

22

November

19

December

10 (venue to be confirmed)

*If you have any General Business items,
please contact the Principal prior to the meeting.*

PARENTS AND FRIENDS ASSOCIATION

An important part of the school community is the 'Parents and Friends' Association (PFA). This group of parents meet regularly at school to organise special events for the children and families of the school. Annual activities include Fathers' Day/Mothers' Day stalls, events, special lunch days and fundraising, which helps to raise money to purchase equipment and learning materials for students.

The PFA service supports the school and is greatly appreciated. It is a wonderful opportunity to be involved in the school.

ENROLMENT/ADMISSION TO SCHOOL

To enrol your child in Prep, your child must be at least five years of age by April 30th for the year of admission.

When enrolling any child, parents must provide the following documents to school:

- Birth Certificate or extract, and
- Immunisation Certificate

If you do not have these documents, contact the Birth Registry on (Ph 1300 369 367) or Immunisation Registry (Ph 1800 653 809) to obtain a copy. Enrolments can not be accepted without these documents.

Those parents with students on visas need to bring their passport and copy of the visa.

CONFIDENTIAL INFORMATION

When enrolling a student, or as the occasion arises, parents are asked to inform the Principal and home group teacher of details of any concerns such as health, emotional or social issues that may affect the education of the child. This information can be of assistance in supporting a child in their educational development and is kept confidential. In addition, our school Privacy Notice is attached to the Student Enrolment Form for further reference. This notice is aligned to that of the Department of Education and Training.

EMERGENCY CONTACTS

Parents are asked to immediately notify the school if they change their place of work, phone number, or emergency contact person who would act on their behalf in an emergency. It is essential that we are able to contact parents promptly if an emergency occurs.

CUSTODY / COURT ORDERS

The school must be notified of any court orders regarding access or restrictions to children in our care. A copy of the order needs to be handed in to the office for our confidential records. Please keep the school up to date to avoid confusion.

PAYMENTS

When cash money is sent to the school for any reason (e.g. excursions, incursions), please send CORRECT MONEY in a school payment envelope, with details correctly filled in :-



The image shows a 'PAYMENT ENVELOPE' form from the Department of Education and Training. It includes fields for Name, Date, Amount (with a '\$' symbol and a box for the amount), and checkboxes for payment methods: Cash, Cheque, Credit Card, and Debit Card. There are also fields for Card No., Name on Card, and Cardholder's Signature. A 'Bank's Name' field is also present.

EFTPOS is available at the office or use the QKR app through Flexibuzz.

Excursion payments and notices are to be placed in the silver "payment" boxes located in the general office area or outside the Assistant Principal's office.

STUDENT REPORTS

Students are provided with a Victorian Government Report Card that is generated by the school outlining your student's achievement twice each year.

This individual written report is for all students and is sent home in June and December.

- The June report focuses on achievements to date and possible areas for development during the rest of the year.
- The December report is a summation of the year's work.

Along with the Teacher Report, students will write a self-evaluation and this will be included with the Teacher Report.

If parents require a second copy of the report for separated families, please contact the office with the details.

PARENT – TEACHER CONFERENCES

A 'Meet the Teacher' conference is held in Term 1. This is an opportunity for parents/guardians to discuss with the teacher the academic, social and emotional needs of their child and find out important information on how the class will operate for the year.

In June, parents attend a Parent-Teacher Conference to discuss your child's goals and achievements during the first half-year.

If any particular problem arises throughout the year and you wish to discuss this with your child's teacher, the Principal or Assistant Principal, you are welcome to do so at any time. It would be appreciated if you would first contact the school office to make an appointment in order to avoid unnecessary interruptions to student learning time

COLLECTION OF CHILDREN

Children are dismissed at 3.30pm and it is the responsibility of parents to ensure that the children are fully aware of the arrangements for travelling home. We ask that people picking up children at dismissal time wait outside the buildings. Please arrange a meeting point with your child. If a brother or sister is to pick up a student we ask that parents write a note to school identifying the name of the person who will be collecting the James Cook student.

Children who have NOT been collected by 3.45pm will be directed to the Extend Before and After School Care program in the art room, for their own safety. Parents are charged a fee for use of this program. Please note: Extend closes at 6.00pm.

LATE ARRIVALS / EARLY DISMISSAL

1. Late arrivals – Teaching instruction each day commences promptly at 9.00am in every module. The doors to the modules open at 8.50am on the first bell. Students arriving late miss a number of key elements in the morning routine and crucial teaching points. 5-10 minutes late every day over four years is equal to an entire term of school. Any child who arrives late should not be sent to the office to sign themselves in. **ALL late arrivals MUST be signed in by a parent/carer.** We ask that families make every effort to establish a morning routine that ensures their children arrive at school on time.
2. Early leavers – Teaching and learning programs at James Cook are planned for rigorous delivery between 9.00am and 3.30pm. Early leavers miss crucial focus teaching points after they have left. ALL early leavers MUST be signed out by a parent/carer. We ask that families make every effort to book appointments outside of school hours to ensure the fullest education experience for their children.

EXTEND – BEFORE AND AFTER SCHOOL CARE PROGRAM

The Out of School Hours Care Program is run by 'Extend Before and After School Care' and operates in the Art room from 7am - 8.45am before school, and 3.30pm – 6.00pm after school. Registration must be lodged with Extend via their website, before a child can attend. Even if you don't intend to use the service it is a good idea to register your child in case of an emergency.

TRANSFERS

Should you require a transfer to another school, please give advance notice where possible. Requests should be made in writing or a personal call at the office, stating, if known, the name of the new school, suburb, or state. Forwarding address, outstanding accounts for the school must be settled before the school can process the transfer.

ABSENCES -'Everyday Counts'

REGULAR ATTENDANCE IS ESSENTIAL

Significant research demonstrates that learning is positively influenced by good attendance and classroom attentiveness. Your child must be at school to learn. Repeated absences severely effect a child's academic and social success. Key teaching concepts are missed, positioning the student in catch-up mode when they return. Social interactions and friendships are also adversely affected as their peers learn and mature during the time of absence.



ABSENCES IMPACT A CHILD'S PROGRESS

Your child's first years at school are **MOST** important. Any unnecessary absenteeism at any year level can impact on your child's progress.

As per the James Cook Primary School Enrolment Policy, parents are reminded that there is a legal obligation to notify the school for each absence of your child/children. If your child is absent without notification to the school by 9.00am, an SMS notification will be automatically sent to your phone. To avoid any unnecessary notifications please ensure you notify the school before 9.00am. Repeated absences will trigger contact from your child's teacher or the Principal team.

Please do not send sick children to school until they have totally recovered. Sick children are not receptive to learning and their health may be further compromised.

If your child is absent for any reason from school, parents are required to write a note via the FlexiBuz App from your phone or a phone call to the office before 9.00am on the day of absence.

Non-attendance at excursions is not an acceptable reason for a student's absence. If parents / carers elect to not send their child on an excursion, it is an expectation that the child will attend school. Learning activities are planned by the teachers for ALL students both attending and not attending excursions. If families are experiencing financial issues related to payments for any school activities, I invite you to come and see either the Principal Anne, the Assistant Principal Tracie or the Business Manager Denise, to assist you with ensuring your child/ren is not disadvantaged in any way.

When you enrol your child at James Cook you accept the attendance conditions outlined in the Enrolment and Attendance Policy endorsed by our School Council. **Attendance = Learning = Success**

100% Attendance Awards are presented after the completion of each term and at the end of each school year. Late arrivals and Early Leavers are taken into consideration with these awards.

100% Attendance = 100% Attendance.

CAR PARKING

Car parking at James Cook, as at most schools, is fairly limited. When collecting or dropping off your child, please be patient. To ensure the safety of our students and families please observe the City of Casey parking regulations adjacent to the school to avoid being fined. The City of Casey Bylaws officers are regularly in attendance. We ask that parents also observe the car parking regulations for the Kindergarten car park as this car park is primarily for Kindergarten staff and parents. Due to a heavy use of James Cook Drive, we suggest that alternatives such as Satterley Close be investigated for parking.

In the interest of safety parents are **not permitted to enter the staff car park** for drop offs or pickups. We also remind parents that the street speed limit around our school is **40 km/hr**.

KEYBOARD LESSONS

Private keyboard tuition is available to students on a user-pays basis. Keyboard and guitar tutors are employed by private providers who work at the school one day a week and take small group lessons. Information is available at the office regarding this program.

DAMAGE

It is expected that students will care for the school property in a positive and caring manner. It is expected that wilful or accidental damage will be reported to the staff and that students and consequently their parents will be held liable for repair costs if carelessness or irresponsibility are involved.

LOST PROPERTY

A lost property box is found in each module. As parents will realise, students, especially in lower grades, are often confused as to what exactly their shoes or their jumper look like, so please ensure that all items of clothing are NAMED. Initials on labels tend to fade and eventually wear off, so please check them regularly.

Please check that your child brings home all of his/her items of clothing. If this doesn't happen, please follow up the next day to ensure they have their own belongings. Unclaimed and unnamed clothing will be disposed of at the end of each term.

REMEMBER → ALL ARTICLES NAMED = NO LOST PROPERTY.

On wet or muddy days, the children may take their shoes off while inside. Naming of these items with a permanent marker also helps avoid confusion when many children have similar pairs of shoes.

MOBILE PHONES, JEWELLERY & VALUABLES

Students do not need to bring valuable items, such as electronic devices, computer games, game boys, toys, etc. to school. The school will not take responsibility for the loss or damage to such items.

Students are permitted to wear only watches, a signet ring, small earrings or a necklace of religious significance but they are the child's responsibility. Mobile phones are not permitted in classrooms. All mobile phones must be signed in at the office before school and picked up after school.

FIRST AID

Please let the school know if your child is: Asthmatic; Anaphylactic; Diabetic; Epileptic; Allergic to medicines, stings or food; Has other medical problems.

In the case of sudden illness the following procedures are adhered to:

MINOR CASES

When a student becomes unwell or suffers a minor accident, appropriate first aid is given by staff trained in first aid. The student is placed in sick bay (situated near the general office). This area contains a bed, hot and cold water and first aid facilities. The student will take a note home at the end of the day.

Minor accidents are recorded in the School's Accident Register and a note is sent home to the parent outlining the ailment and the treatment. The parent will be notified to collect the student if deemed necessary.

SERIOUS CASES

Appropriate first aid is given according to the assessment of the situation. A teacher will give help and remain with students until appropriate assistance arrives. The Principal or Assistant Principal is notified and the parents are immediately telephoned where possible.

If the school is unable to contact any parent or guardian listed on the child's emergency information, medical treatment deemed necessary will be undertaken.

All medical costs will be the responsibility of the parents.

Details of these cases are reported to the Department of Education and Training (DET).

ASTHMA AND NUT ALLERGIES

A record is kept of students who have asthma, allergic reactions/anaphylaxis or serious illnesses.

Please supply an asthma/anaphylaxis action plan from your doctor to the office if your child suffers from either conditions.

At our school we have a number of students who have severe allergy reactions to various allergens. One of the most common problems is allergy to nuts. We cannot be totally nut free at school but we are urging parents to reduce nut products in lunches to minimise the risk to students who have this life threatening allergy.

For students suffering from anaphylaxis or other severe conditions, parents should arrange an interview with the First Aid Coordinator, Principal or Assistant Principal so that an appropriate action plan as advised by a medical practitioner plan can be developed.

MEDICATION AT SCHOOL

All medication to be given to students must be accompanied by a Medication Request Note from the Notification Booklet completed by a parent, giving the staff member permission to administer the medication to the student and also outlining the dosage and time of dosage. Any medication for another person **will not** be given.

Parents will also need to complete a Medical Management Plan if the child has a long-term illness.

PARENT CODE OF CO-OPERATION

There is an expectation that the whole school community inclusive of students, teachers, parents and visitors will adhere to the school's vision, mission and values.

This fosters a partnership between all in the community and creates a safe and supporting learning environment for all through respectful relationships.

It is expected that parents/adults will:

- Participate and support their child's learning at school and at home
- Positively promote the school in the community
- Contribute to school life by sharing knowledge and expertise
- Develop a community spirit
- Be a role model to all in the community
- Seek information via the newsletter, talking with staff members or attending PFA, School Council or information sessions provided by the school
- Follow safety and security procedures in the school by adhering to school protocols such as:
 - Signing in at the office when visiting during the day
 - No smoking on or around school grounds
 - Use of suitable language on and around school grounds
 - Only entering Learning Modules via invitation during the day
 - Not approaching students directly in regard to school issues

At times parents may wish to clarify a concern or bring an issue to be resolved to our attention. The school is a parent's first point of contact and it is best to resolve issues at the school in partnership.

There are a number of ways you can raise any concerns you have about your child and their education. You can:

- Write a note to your child's teacher outlining your concerns
- Contact the office to make an appointment to speak on the phone or in person with your child's home group teacher. This way a time that is convenient for parents and teachers can be made without interruption to student learning. Please ensure that you inform the school about the issue you wish to discuss
- Consider speaking with the school's Assistant Principal or Principal, if you feel that this would be appropriate

The home group teacher or Learning Module Coordinator, together with any others who may be involved, should be given a reasonable amount of time to take the steps required to resolve or address your concerns.





Child Safe Code of Conduct

All personnel of James Cook Primary School are responsible for supporting the safety, participation, wellbeing and empowerment of children by:

- | | |
|--|---|
| <ul style="list-style-type: none">• Adhering to James Cook Primary School child safe policy at all times / upholding James Cook Primary School statement of commitment to child safety at all times• Taking all reasonable steps to protect children from abuse• Treating everyone with respect• Listening and responding to the views and concerns of children, particularly if they are telling you that they or another child has been abused and/or are worried about their safety or the safety of another• Promoting the cultural safety, participation and empowerment of Aboriginal children (for example, by never questioning an Aboriginal child's self-identification)• Promoting the cultural safety, participation and empowerment of children with culturally and/or linguistically diverse backgrounds (for example, by having a zero tolerance of discrimination)• Promoting the cultural safety, participation and empowerment of children with a disability (for example, during personal care activities)• Ensuring as far as practicable that adults are not left alone with a child• Reporting any allegations of child abuse to James Cook Primary School Anne Burgess Principal, or Tracie Schwarz Assistant Principal, and ensure any allegation be reported to the Police or Child Protection• Reporting any child safety concerns to Anne Burgess Principal, or Tracie Schwarz Assistant Principal• If an allegation of child abuse is made, ensure as quickly as possible that the child(ren) are safe | <ul style="list-style-type: none">• Encouraging children to "have a say" and participate in all relevant organisational activities where possible, especially on issues that are important to them <p>Staff and volunteers must not:</p> <ul style="list-style-type: none">• Develop any "special" relationships with children that could be seen as favouritism (for example, the offering of gifts or special treatment of children)• Exhibit behaviours with children which may be construed as unnecessarily physical (for example inappropriate sitting on laps. Sitting on laps could be appropriate sometime, for example while reading a storybook to a small child in an open plan area)• Put children at risk of abuse (for example, by locking doors)• Do things of a personal nature that a child can do for themselves, such as toileting or changing clothes• Engage in open discussions of a mature or adult nature in the presence of children (for example, personal social activities)• Use inappropriate language in the presence of children• Express personal views on cultures, race or sexuality in the presence of children• Discriminate against any child, including because of culture, race, ethnicity or disability• Have contact with a child or their family outside of our organisation without the Principal's or Assistant Principal's knowledge and/or consent (for example, no babysitting. Accidental contact, such as seeing people in the street, is appropriate)• Have any online contact with a child or their family (unless necessary, for example providing families with e-newsletters)• Ignore or disregard any suspected or disclosed child abuse |
|--|---|

KEY DATES

January

30 Term 1 Commences for all students P - 6

February

11 Curriculum Day
21 Meet the teacher
22 Burden Park Community Picnic 9am-12pm P-6

March

5 Pancake Breakfast for Grandparent's
21 Harmony Day (Dress Up Day)
29 House Cross Country

April

3-5 Year 4-6 Camp at Flinders
5 Term 1 Concludes 2.30pm
23 Term 2 Commences
26 Curriculum Day

May

8 House Athletics (to be confirmed)
10 Mothers Day Breakfast
14-16 NAPLAN
20-26 Education Week (Dress Up Day)

June

27 Parent Teacher Interviews
28 Term 2 Concludes 2.30pm

July

15 Term 3 Commences – Curriculum Day
24 100 Days of School (Dress Up Day)

August

10-18 Science Week
26-30 Literacy and Numeracy Week (Dress Up Day)

September

11 Musical (to be confirmed)
20 Term 3 Concludes 2.30pm

October

7 Term 4 Commences

November

8 Mini Fete

December

2-13 Swimming
10 Year 7 Orientation Day
20 Term 4 Concludes 1.30pm

*Dress-Up-Day themes will be notified