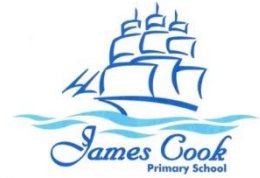


JAMES COOK PRIMARY SCHOOL COUNCIL ELECTRONIC DEVICES POLICY



Rationale:

This policy outlines the use of electronic devices by all members of the community on our school site. The school acknowledges its obligation to protect the privacy and confidentiality of all students at James Cook Primary School. It is also acknowledged that for some students there is a need to have electronic devices with them when they come to school.

Aims:

The school acknowledges the need for all staff and some children to have electronic devices such as, but not limited to, Mobile Phones, D.S. technology, I-Pads and Camera Watches before and after school. The teaching and learning process at James Cook Primary School must take place in an environment that is free from the distraction of these devices. Consequently, we stress that the inappropriate use of electronic devices will not be tolerated. The aim of this policy is to prevent disruptions to the learning and to prevent interference to the operation of the school. It is to prevent threats or likely threats to the privacy, well-being or safety of any person and any breach of any law. Staff, students, parents and extended community members will abide by the guidelines of this policy.

Implementation:

Staff

- During teaching time, while on playground duty and during meetings, electronic devices will be turned off or put on 'silent' or 'discreet' mode.
- Staff are not to accept or make calls, play games, engage in social media or **check emails during teaching time.**
- Electronic devices may be used during allocated break times, whilst not on duty.
- Not DET issue electronic devices may not be connected to the school's Internet / WiFi / Curriculum and/or Administration networks.

Students

- Students bringing electronic devices to school must sign them in at the general office as soon as they arrive at school and can be collected and signed out after 3:30pm.
- Electronic devices are **not permitted** to be used during the school day.
- The school discourages the bringing of any valuable items to school, as they can be lost, stolen or damaged.
- The school takes no responsibility should anything happen to any electronic devices brought to school.
- Electronic Devices, which are brought to school, are entirely at the owner's risk.
- Not DET issue electronic devices may not be connected to the school's Internet / WiFi / Curriculum and/or Administration networks.
- Use of the electronic device in the bullying, intimidation or harassment of other people through SMS or text messages, photographic, video or other data transfer systems available on the phone will be dealt with under the Behaviour Management Policy and be regarded as Bullying.
- The Principal reserves the right to grant exemptions to this policy in exceptional circumstances.

Parents / Extended Community Members

- Electronic devices are **not permitted** to be used to record or photograph students – other than their own child/ren – at school events during the school day.
- The school discourages the bringing of any valuable items to school, as they can be lost, stolen or damaged.
- The school takes no responsibility should anything happen to any electronic devices brought to school.
- Electronic Devices, which are brought to school, are entirely at the owner's risk.
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Evaluation:

This policy will be reviewed as part of the school's three-year review cycle.